

Library Building Committee  
Minutes  
July 24, 2014  
TML Maine Room, 4:00pm

Call to order: 4:04PM

In attendance: Molly MacAuslan, Chair, Frank Governali, Martha Palmer, Kate Williams-Hewitt, Greg Marles, Jay Scherma, Nadine Cole, Derek Convers, Cynthia Loebenstein, Dick Reed.

- 1) Approval of Meeting Minutes: July 10, 2014  
Approval of the meeting minutes as amended.
- 2) General Budget & Project Update: Derek (5 minutes)
  - Derek reviewed his budget and will continue to work with Reed and Co. to ensure that all items are accounted for.
  - Derek will put the cost of the generator in to the budget so that the committee can have the information if need.
- 3) Budget & Drawings for Exploration Garden: Derek & Dick (5minutes)
  - Dick reviewed the garden design and the infra structure of the garden. The Gravel Path, Stone Wall, Grassed Area, Seating Areas & Water Feature (among others) were reviewed. The fence is 36 inches, to code and child friendly. Kate will bring books and share Rachel's pictures with Nadine from other libraries.
  - The Children's Reading Garden will be worked on ten months into the project.
  - Discussed developing a Mission Statement specific to this space and who will be involved to form this committee.
  - Reviewed the maintenance of a water feature and the cost.
- 4) Lighting & Power markup -- handout: Jay (5 minutes)
  - As a committee we looked over the lighting and power notebook and gave feedback.
- 5) Planning Board update: Cynthia (5 minutes)
  - The Planning Board accepted the Library Site Plan.
  - Reed and Derek will continue to work on conditions given by the Planning Board.
  - Jay will post that the televised Planning Board Meeting to the Website.
    - a) Status of DEP Permitting Process?
      - DEP work is still in process.
- 6) Status of Design Specification & Drawings: Nadine, Cynthia & Dick (15 minutes)
  - LBC reviewed photos of Granite Columns to ensure that they are beautiful and reviewed maintenance.
  - Reviewed different samples of New England Granites from Woodbury Granite Company.
  - Older classroom doors that had been found in the library attic were worked into the design for reuse. Nadine reviewed drawings using the doors used as library paneling. LBC was very pleased that the Architects and Designer are following LEED Certification Guidelines.
  - Nadine shared the lobby drawings and reviewed various materials.
- 7) Status of Michael Lewis Renderings: Cynthia (5 Minutes)
  - We reviewed the draft renderings and will proof read them for the final product.
- 8) Input & Outreach: Martha (5 minutes)

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- There is a write up of the Planning Board meeting on the town website and Martha will ask if it can be posted in the courier.
- Martha and Kathy will work on write up for the Courier for the September Issue with the result of the Town Council vote.
- After the Town Council votes, LBC will sharing that information with Citizens.
  - a) Drawings will be displayed in the Town Hall.
  - b) Jay will post Tucker Pillsbury's library video.
- 9) Naming Opportunities/Foundation/Capital Campaign Update: Frank (5 minutes)
  - Frank shared a document that explains the background, analysis and recommendations of the naming opportunities.
  - LBC discussed the time line and the development of the F.F. and E budget.
  - A capital campaign sub committee has been developed that will allow this work to be shared with public.
- 10) Council PowerPoint Review & Preparation 8/5/14 @ 1PM: Molly (5 minutes)
  - Molly reviewed presentation to the town council.
- 11) Other?
  - Molly reviewed the conversation with the Town Manager about the transfer switch and the generator. Derek will get prices. The LBC discussed the library's need for a generator.
  - Greg will check with Mike and Meredith about using the high school generator.
- 12) Next Meeting Date: Thursday, Aug. 7, 2014 @ 4:00 pm (TML, Maine Room)
- 13) Monday, August 11, 2014 Molly will present to the Town Council.
- 14) Adjournment: 7: 01PM

Draft Notes submitted by Kate Williams-Hewitt

**Future Meetings Dates:**

**August 5 – at 1:00 pm tbd**

**August 7, 4:00**

August 19 – 4PM

September 4 – 4:30PM

September 16\* - 4PM

October 2 – 4PM

October 14\* - 4PM

October 30 – 4PM

\* Meeting date out of sequence to avoid TML Trustees Meetings

**Attachments:**

Minutes: 7/10/14

**Citizen Participation at Meetings & Workshops**

**Library Building Committee Meetings and workshops:** The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to

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Minutes  
July 24, 2014  
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conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.

DRAFT